



AFRIQUE - AMÉRIQUE LATINE - ASIE - PACIFIQUE - FRANCE HEXAGONALE - OUTRE-MER

TUTORIAL: CREATING A PLANÈTE IRD+ PROFILE



www.ird.fr



PREAMBLE:

Dear Alumni,

In order for you to fully benefit from the Planète IRD+ platform,
we are providing you with an explanatory tutorial
to help you create and complete your profile in the best possible way.





NEWS

DIRECTORY

GROUPS

OPPORTUNITIES

EVENTS

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CHALLENGES ET CONCOURS

NEWS - 02 SEPTEMBER 2025

Femmes et sciences
- Jeunes
chercheuses" prize

PRIX « FEMMES ET SCIENCES - JEUNES

Log In

Login or email

Password

☐ Stay logged in

[Forgot password?](#)

Log In

Connect on SSO IRD

or



No account yet?

Sign up



I DON'T HAVE AN ACCOUNT

Name *

Your birth name if applicable

First name *

Promo

NEXT

DEPENDING ON YOUR ORIGIN, SELECT YOUR REGISTRATION METHOD.

Register Form

You are about to register on the IRD+ Planet platform.

Please take the time to read carefully and choose the option that best suits your situation to access the appropriate registration form.



Alumni

Sign up



Former IRDien or IRDienne or mobility agent,
former beneficiary of programs (ARTS and other grants, JEAI, LMI, PSF...),
former member of the Scientific and Strategic Orientation Council and other IRD bodies,
former doctoral student supervised at IRD, former member of a Knowledge Community,
former nominee of the *Trophées de l'Innovation*.

IRDienne and emeritus researcher

Register (with IRD account)



IRDien.ne currently in post,
supervised doctoral student at IRD
and emeritus researcher

Partners and Co.

Sign up



Current partner or
beneficiary of programs (ARTS and other grants, JEAI, LMI, PSF...),
member of the Scientific and Strategic Orientation Council and other IRD bodies,
supervised doctoral student at IRD,
member of a Knowledge Community,



My information

Last Name *

Last Name

Name *

Name

Mail *

Personal e-mail

Phone

06 12 34 56 78

Address *

Address

Postal code *

Postal code

City *

City

Country of residence *

Country of residence

Geographical area of interest *

Latin America and the Caribbean

Asia

My program

Program name IRD *

Program name IRD

Attached unit

Attached unit

IRD Department you were linked to

Comment

Thesis subject

Start year

Start year

End year

End year

*

I accept -the network charter

I am human

hCaptcha
Privacy - Terms

Confirm

FILL IN YOUR INFORMATION, ACCEPT THE NETWORK CHARTER, AND CONFIRM.
OUR PERSONAL EMAIL WILL NOT BE MADE PUBLIC IF YOU CHOOSE TO KEEP IT CONFIDENTIAL.



Bonjour JULIA,

Votre compte à bien été validé.

Pour rappel, vous trouverez ci-dessous vos identifiants de connexion :

Email : juliarouvier.communitymanager@gmail.com

Login : julia.rouvier_1

Cliquez (ou recopiez) l'URL suivante pour réinitialiser votre mot de passe (valable 2 jours) :

<https://planeteirdplus.ird.fr/fr/espace-prive/mot-de-passe/537/05323b99472a739b63ac3de640580ec6>

A bientôt sur le site <https://planeteirdplus.ird.fr/> !

Institut de Recherche pour le Développement

YOU WILL THEN RECEIVE AN EMAIL TO FINALIZE THE CREATION OF YOUR ACCOUNT.





home > Password

 The request has been verified. A new password must be entered to log on to the site.

 The password must contain at least 12 characters.

Password*

Password confirmation*

Update

CREATE YOUR PASSWORD AND UPDATE IT.



ALMOST DONE!

To complete your profile, the next essential step is to read and consent to the use of your personal data, then confirm your privacy preferences to unlock access to the other features.

We'll walk you through it step by step →



ONCE YOU'VE UPDATED
YOUR PASSWORD,
YOU'LL BE DIRECTED TO
THIS PAGE. →

SCROLL DOWN TO THE
BOTTOM AND:

- 1. TICK THE CONSENT
BOX
- 2. CLICK SAVE TO
CONFIRM.

Preamble

The French National Research Institute for Sustainable Development (IRD) alumni network, Planète IRD+, is a space dedicated to former collaborators, doctoral students, researchers, engineers and research support staff who share a professional experience or partnership with the IRD and partners of the institute. This **dynamic, collaborative** network aims to maintain links between its members, encourage scientific and professional exchanges, and promote IRD's values and missions.

This charter defines the rules for using the platform to ensure an inclusive, respectful and secure environment. By using "Planète IRD+", each member undertakes to respect these principles.

This network brings together alumni, researchers, engineers and research support staff who share a professional experience or partnership with IRD.

The term "alumni" here refers to **former and current members of IRD support or training schemes**. They include :

- Allocations de Recherche pour une Thèse au Sud (ARTS) program,
- Former beneficiaries of scholarship or PhD support programs: e.g. Bourses d'Echanges Scientifiques et Technologiques (BEST), ACE-Partner, Program of Excellence for Education and Research in South countries (PEERS), Programme Cycle de l'Eau et Changement Climatique (CECC), other programs
- Members and coordinators of the Jeunes Équipes Associées à l'IRD (JEAI) (Young IRD Associate Teams)
- Members and sponsors of Laboratoires Mixtes Internationaux (LMI)
- Nominees of *Trophées de l'innovation*
- Co-sponsors of Structuring Training Projects (PSF)
- Members of the Strategic Orientation Committee and Scientific Council

reproduced and/or represented in communication media intended for the promotion of the IRD and its alumni network for the entire legal term of protection of said content.

5. Acceptance and updating of the Charter

Use of the platform implies **acceptance of this charter**.
IRD reserves the right to modify this charter as required and in accordance with legal obligations.
Any changes will be notified to members, who may accept or request the deletion of their account.

Conclusion

By creating your account, you acknowledge that you have read and accept these terms and conditions of use in their entirety. You also give your consent to the collection and processing of your personal data as specified in this charter.

Welcome to the IRD Alumni network and thank you all!

[Download the network charter](#)

☐ I have read and accept the website's general terms and conditions of use

✓ Confirm ✕ Cancel





AFTER ACCEPTING THE USE OF PERSONAL DATA, THIS SCREEN WILL BE DISPLAYED :

Profile

Information

Identity

Personal details

Current positions

CV

Social networks

IRD Programs / Languages

Network

Groups

My ads

Events

Events

Profile Privacy Settings

Reset

Recommended settings

PERSONAL ADDRESS

1

+ Email address

PROFESSIONAL ADDRESSES

1

CONTACT EMAIL

PHOTO

Network members

DON'T SKIP THIS STEP — IT IS CRUCIAL FOR PLANÈTE IRD+ TO WORK PROPERLY.





OUR RECOMMENDATION :

Profile

Information

Identity

Personal details

Current positions

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Profile Privacy Settings

ResetRecommended settings

PERSONAL ADDRESS

1

+ Email address

PROFESSIONAL ADDRESSES

1

CONTACT EMAIL

PHOTO

Network members

SHARE WITH NETWORK MEMBERS

OR

SHARE WITH NETWORK MEMBERS AND RECRUITERS

DON'T SKIP THIS STEP — IT IS CRUCIAL FOR PLANÈTE IRD+ TO WORK PROPERLY.





OUR RECOMMENDATION :

CV	Biography	☒	☐	☐
	Upload CV	☒	☐	☐
	Professional situation	☒	☐	☐
MY GROUPS		☐	☐	☒
MY SOCIAL NETWORKS		☐	☐	☒
SHOW MY NAME IN THE LIST OF PARTICIPANTS		☐ ☒ ☐ SHARE WITH NETWORK MEMBERS OR ☐ ☒ ☐ SHARE WITH NETWORK MEMBERS AND RECRUITERS		

DON'T SKIP THIS STEP — IT IS CRUCIAL FOR PLANÈTE IRD+ TO WORK PROPERLY.



Directory visibility

HIDE PROFILE

✓ No

Do not display in public directory

Yes

Your profile seen by :

↗ Network members

↗ Recruiters

↗ Public

✓ Confirm

✕ Cancel

MAKING YOUR PROFILE VISIBLE IN THE DIRECTORY IS KEY TO HIGHLIGHTING IT.



NEXT STEPS...

Your profile is now properly set up.

It is highly recommended to complete it in order to fully benefit from the power of the IRD ALUMNI network.

A completed profile will allow you to:

- Showcase your background, skills, and expertise
- Attract potential recruiters and partners thanks to better visibility
- Access more career and networking opportunities
- Connect more easily with alumni who share your geographic areas and fields of interest
- Take part in events and initiatives reserved for active members

Let's go!



THE CRUCIAL STEP:

TO BE VISIBLE IN OUR DIRECTORY, THE “IRD PROGRAM” FIELD MUST BE:

- 1/ EITHER COMPLETELY EMPTY (NO INFORMATION FILLED IN — FOR PARTNERS AND CO, FOR EXAMPLE)**
- 2/ OR COMPLETED (FOR ALUMNI, FOR EXAMPLE) BUT WITH THE PROGRAM STATUS MANDATORY**
 - EITHER IN PROGRESS OR COMPLETED**

NEWS DIRECTORY GROUPS OPPORTUNITIES EVENTS MENTORING ABOUT US

Profile

- Information
- Identity
- Personal details
- Current positions
- CV
- Social networks
- IRD Programs / Languages**

IRD Programs / Languages

This information will only be visible to the audiences selected in your [privacy settings](#).

	Program status	Program name	Year of entry	Promo	
IRD PROGRAM	✓ Over On going	ARTS - Research g	1993	2016	✕ +

LANGUAGES

Language	Level	
		✕ +

**AFTER VALIDATING YOUR PRIVACY SETTINGS AND SPECIFYING THE PROGRAM STATUS,
YOU CAN NOW FILL IN YOUR PERSONAL DETAILS.
FILL IN AS MANY DETAILS AS POSSIBLE TO INCREASE YOUR VISIBILITY IN THE NETWORK**

The screenshot displays the 'Profile' editing interface. On the left, a sidebar menu under the 'Profile' header includes 'Information', 'Identity' (highlighted with a red box and an arrow), 'Personal details', 'Current positions', 'CV', 'Social networks', and 'IRD Programs / Languages'. Below this are sections for 'Network' (Groups, My ads), 'Events' (Events), and 'Settings'.

The main content area is titled 'Personal information' and contains a form with the following fields:

- GENDER:** Woman
- CIVILITY:** (dropdown menu)
- COMMON NAME:** JULIA
- BIRTH NAME:** JULIA
- FIRST NAME:** Rouvier
- PROMO:**
- NATIONALITY:** (dropdown menu, highlighted with a red box and an arrow)
- BIRTH DATE:** 0 / 10 / 2025
- PROFILE PHOTO:** (file upload button labeled 'Choisir le fichier' and 'aucun fichier sélectionné', with a note: 'Recommended size: at least 250px wide and 250px high.')

These details are essential, as they will make it easier to connect with alumni who share your location and interests.



PROFESSIONAL SITUATION *

Researcher

DISCIPLINARY FIELD 1

☐ Biodiversity

☐ Climate Change

☐ Coastline and ocean (LeO)

☐ Georesources and sustainability (GéoD)

☐ Land ans Soil (Terresol)

☐ Migrations

☐ OneHealth

☐ Sustainable cities

DISCIPLINARY FIELD 2

☐ Biodiversity

☐ Climate Change

☐ Coastline and ocean (LeO)

☐ Georesources and sustainability (GéoD)

☐ Land ans Soil (Terresol)

☐ Migrations

☐ OneHealth

GEOGRAPHICAL AREA OF INTEREST

☒ Latin America and the Caribbean

☐ Asia

☐ East Africa, Southern Africa and Indian Ocean

☐ Europe

IRD CONTACT PERSON

AREAS OF INTEREST



✓ Confirm

✕ Cancel



REMEMBER TO FILL IN YOUR PROFESSIONAL EXPERIENCE.

Profile

- Information
 - Identity
 - Personal details
 - Current positions**
 - CV
 - Social networks
 - IRD Programs / Languages
- Network
 - Groups
 - My ads
- Events
 - Events
- Settings

Current positions

Professional activity

DATE OF ENTRY

RELEASE DATE Do not enter, if you currently hold this job

If you are without occupation, go to manage personal settings. [by clicking here](#)

COMPANY 🔍 ✖

WEBSITE

LOGO aucun fichier sélectionné

DIRECTION

IRD UNIT





THANK YOU!

DO YOU HAVE ANY QUESTIONS?

FEEL FREE TO CONTACT US:
PLANETEIRDPLUS@IRD.FR





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